



Deccan Education Society's  
**CHINTAMANRAO COLLEGE OF COMMERCE, SANGLI.**  
**(Estd.1960)**

*D.ES. Campus, Vishrambag, Sangli - 416 415*  
*(Maharashtra State) (Affiliated to Shivaji University, Kolhapur )*

(Jr.College Code No.J.22.08.002)

Phone - 0233 – 2601362 : Website : cccs.ac.in

email\_ID – [chintamancollege1@gmail.com](mailto:chintamancollege1@gmail.com) / office.chintaman@despune.org

## OVERVIEW OF INFRASTRUCTURE (2016-17)

Sr. No.	Name of the Structure	Particulars	Approximate Area / Remark
1	Main Building	<b>Ground Floor-</b> Administrative Office, NAAC Room, Examination Control Room, Principal and Vice- Principal Cabins, Staff Common Room, Ladies Common Room, Toilet Blocks : <b>First Floor-</b> IT Lab, Record Room, Classrooms (3)	45 x 7.35 And 331.41 sq.m
2	Velankar Building	<b>Ground Floor-</b> Classrooms (3) <b>First Floor-</b> Velankar Hall	423.855 sq.m.
3	Library Building	<b>Ground Floor-</b> Library, Toilet Blocks and Classrooms (5) <b>First Floor-</b> Reading Hall, Classrooms (3)	1762.72 sq. m.
4	Gymkhana Building	<b>Basement-</b> Store Room, <b>Ground Floor-</b> Gymkhana Hall, Gymkhana Office, Toilet Blocks	102 sq. m.
5	Guest House Building	Alumni Association Office	65 sq.m.
6	Sports Ground	Cricket, Basket-Ball, Volley Ball and Athletics	Ground
7	Canteen Building	Kitchen, Seating Hall and Toilet Blocks	112.59 sq.m.
8	Parking	Boys Parking, Girls Parking, Staff Parking and Visitors Parking	200 sq. m.
9	Boys Toilet Block	Toilet Facility for students.	50 sq. m.
10	Open Air Seating (Katta)	Four Open Space Round Seating Arrangement	500 sq. m.
11	Green Campus	Trees Plantation Area, Water Tanks (3) Pipelines	03
12	NSS-NCC Building	NSS and NCC Offices	40 sq. m.
13	Generator Shed	Generator	30 sq. m.
14	Watchman Cabins	For Security Staff	25 sq.m.
15	Electricity Room	For Meter and Connection	10 sq.m.
16	Electric Fittings and Fixtures	Internal Poles, Wires, Internet and Telecom Cables, Switchboards, Routers, etc.	Internal Poles : 13
17	Bore-well	Submersible Pump, Pipelines	04
18	Internal Roads	Connectivity for various buildings	3000 sq.m.
19	Furniture	Benches, Chairs, Tables, Racks, Couches, Stools, Boards and Cupboards, etc.	Dead Stock
20	Others	Fencing, Boundary wall, No. of Gates	04

*Principal*  
CCCS



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## UTILIZATION POLICIES (2016-17)

### **Classrooms**

CCCS has 14 classrooms having different seating capacities. In the morning session the classrooms are allotted to UG and PG programmes and in the afternoon session to the Junior College. The timetable Committee prepares the time-table and allots classrooms as per the strength of students for optimal use of the available classrooms.

### **IT Laboratory**

The college has one IT laboratory which is used by BBA students and B.Com II and III students. Time slots are allotted according to batches to BBA students for their IT practicals and B. Com II and III students for their computerized accounting classes and practicals.

### **Auditorium**

The college has an auditorium with audio-visual facility which is used for various functions, cultural programs and academic activities. The activities are organized with the approval of the Principal and the Office Superintendent.

### **Library**

CCCS has a separate library building with a separate Reading Hall. The Library has a rich collection of more than 40000 books which include text-books, reference books, magazines, bank reports, research journals etc. The process of automation of library services is in progress.

The books are issued to the students for home reading on an Issue Card. The books are also issued to the students for reading in the Reading Hall for a day. Books are also issued to teaching and non-teaching staff members. There is no limit on the numbers of books issued to the teaching faculty. There is a separate magazine section with reading facility where there is open access to all students and staff. Limited computer and internet facility is also provided at the Library. There is a Drinking water facility and wash-room is available for boys and girls.

The college is a N-LIST INFLIBNET member through which access is provided to research journals. In addition, the college provides access to teachers some research journals through the University login. The library also provides service to outsiders with a nominal membership fee.

Books Purchase procedure: Departments or individual teachers recommend books for purchase by filling up a form which is then forwarded to the Library Committee, which scrutinizes it and finalizes the books to be purchased according to the available budget.

### **Sports Complex**

CCCS has a huge ground for sports and a separate Gymkhana building. The ground is used for football, basket ball, volley-ball, athletics and mainly for cricket. The college provides its ground to the University for hosting different tournaments. We also have equipment for indoor games like Chess, Carrom, Table-Tennis and badminton.

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## **MAINTENANCE POLICIES**

### **(2016-17)**

#### **Infrastructure Maintenance Policy**

For civil and electrical maintenance the parent institute DES has appointed engineers who visit the college periodically to take inputs from the Office Superintendent and the Principal of the college. The college has a separate budget for the maintenance work. Minor expenses are sanctioned at the college level by the Principal and major expenses are forwarded through the CDC to the parent institute for both approval and funding. There is a separate Annual Maintenance Contract for drinking water units.

The repair and maintenance of physical facilities is handled by the Sangli Regional Office (SRO) of DES. A competent engineer is appointed to cater to the infrastructural needs and maintenance of physical facilities in the campus. The Estate Committee of DES looks after the sanctioning and approval of new infrastructure. Maintenance of water-plumbing pipelines, sewage and drainage and electrical and hardware work is undertaken by the vendors permitted by the SRO of DES. If the cost of maintenance is less than 5000 then an immediate decision is taken to repair the infrastructure. If the cost exceeds RS 5000 then it is forwarded to the Estate Committee for the required action. House- keeping services are outsourced on an Annual Contract basis.

#### **ICT Infrastructure**

The ICT infrastructure in the college includes internet facility, LAN facility, CCTVs for security and surveillance, bio-metric attendance, computers for teaching and non- teaching staff. There is a separate Annual Maintenance Contract for bio- metric attendance unit, web cameras, and computer.

A laboratory assistant is appointed for the maintenance of the computer laboratory. The laboratory is cleaned regularly by the Class IV employees of the college. Electrical and other maintenance work of the laboratory is done as per the standard procedure.

The Deccan Education Society has established a separate IT Department with dedicated technical staff and Director. The IT Director and their staff looks in daily maintenance, repairs and new requirements of IT/ ICT. The annual maintenance includes the required software installation, antivirus and up gradation. The computers are maintained through Annual maintenance Contracts

#### **Library Maintenance**

Cleaning and maintenance of library infrastructure and books is done by the library attendants. Annual pest control work is also allotted to the library attendants during the vacation period. There is an Annual Maintenance Contract for the maintenance of the toilet block and the drinking water system in the library. There is an Annual Maintenance Contract for the maintenance of computers, printers and network system in the library. The withdrawn books, magazines and newspapers are disposed off as per standard procedure.

#### **Gymkhana Maintenance**

Maintenance of Sports Facilities, infrastructure and equipment will be done as and when the need arises. The procedure to be followed for maintenance is as follows: 1. Requirement of sport facility or maintenance requirement will be communicated to college office and the repair/maintenance would be fulfilled / procured by college. 2. Major repairs and infrastructural changes will be communicated to the Estate department, for estimates of repair/ maintenance work and then finally approved by the Governing Body of our parent organization.

Financial Assistance to sports person/ sports team will be provided by the College, both for local as well as outstation participation in sports events. Teachers/coaches will accompany the teams. College will provide Travel and Daily allowance to players as well as coaches/ teachers accompanying the teams. There is a budgetary provision for Gymkhana expenses and the required sports material is procured as per the standard procedure through the Central Purchase Committee.

### **Environmental Policy**

CCCS promotes preservation and conservation of greenery at the college campus. Bore-well and water tank facilities are provided for watering the plants. The college campus has a rich bio-diversity, and the college focuses on preserving this green environment by taking steps like tree plantation, digging trenches for conservation of water and providing water-holes for birds. The college has a separate budget provision for maintenance and development of environmental activities. NSS, NCC students along with the Class IV employees and teachers take efforts to keep the campus green and pollution free. While the Principal is responsible for framing and the overall monitoring of the Environmental policy, the teaching and non-teaching staff help in implementation and adherence by the students. The Environmental Science Dept. organizes various programs and initiatives like Campus Tour, Campus Cleanliness Drive, Pollution Free Campus, preservation of bio-diversity, etc.

*Principal*  
CCCS